



TOWN OF MAYNARD

Conservation Commission

Minutes 11/9/2021

195 Main Street

Maynard, MA 01754

Tel: 978-897-1306

Fax: 978-897-8489

www.townofmaynard-ma.gov

Commission Members Present: M. John Dwyer, Susan Erickson, Jeffrey Black, Christopher Ciano-Collins

Town Staff/Consultants: Wayne Amico, Sarah Nalven, Megan Zammuto

Others Present: Scott Morrison, Jacque MacDonald, Jimmy MacDonald, Sam McCormick, Michael Coffman, Sarah Measures

Meeting called to order at 6:36 by Conservation Commission Chair Susan Erickson.

Administration

A. Minutes

- August minutes seem to be missing. S. Nalven suggested taking another shot at looking for where a copy of these minutes may be.
- October 12th meeting minutes were presented.
M. J. Dwyer made a motion to approve October 12th minutes, J. Black seconded, passed unanimously.

B. Hiring of New Conservation Agent Update

- M. Zammuto passed along updates on the hiring of a new conservation agent. Interviews have been conducted, and references are being checked. Discussion of a special meeting to move this process forward before the regularly scheduled December meeting.

C. New Conservation Commission Member

- Sarah Measures has applied to be a full voting member. Discussion among members regarding her application.
J. Black made a motion to recommend Sarah Measures for appointment to the Conservation Commission by the Select Board, M. J. Dwyer seconded, passed unanimously.

D. Ice House Landing Signs and Benches

- M.J. Dwyer discussed an approved grant to make improvements to Ice House Landing. Due to not using the funds within an allotted time, a request must be made to the CPC to extend the timeline for use of the funds. Work was to include replacing a kiosk, adding benches, and making improvements to the trail.
- S. Erickson to send email requesting extension to the CPC.

E. Old Bay Road Deed

- Select Board has authorized the Conservation Commission to accept Parcel 29-6 as a gift.
- M. Zammuto mentions the document may need to be notarized, and not signed electronically.

M.J. Dwyer made a motion to approve and sign the deed for Parcel 29-6, J. Black seconded, passed unanimously. S. Erikson makes a motion for use of electronic signature. M.J. Dwyer seconded, passed unanimously.

Public Hearings

A. 115 Main St. NOI

- Jacque MacDonald and Jimmy MacDonald requested continuance. Scott Morrison of Ecotec (water scientist) gave a general project overview and update to the Commission. Project peer review by the town's consultant is paused until all documents are submitted. *S. Erikson made motion to continue the public hearing until December 14th, J. Black seconded, all voted in favor.*

B. 22 Tobin Drive RDA

- Project has requested a continuance until December 14th.
- *J. Black made a motion to continue the public hearing until December. J. Dwyer seconded. All voted affirmative.*

Informational

A. 86 Powder Mill Road, Assabet Market Co-op NOI

- Michael Coffman (property owner), and Sam McCormick (Co-op general manager) presented to update the Commission on the forthcoming NOI for 86 Powder Mill Road
- Property owner hopes to be making improvements to the back of the building as part of the NOI process. They will likely be requesting some waivers.
- Project plans will be filed shortly

B. 24 Michael Road RDA

- S. Nalven gave an update on project timing. Public notice wasn't given in time, so the hearing will be for next month.
- Project involves the demolition of a residential house, and construction of a new house in its place.

Enforcement and Violations

A. Update on enforcement order for 10 Main Street

- Jacque MacDonald and Jimmy MacDonald were present and updated the Commission on the progress.
- Plantings have been completed, although the Commission expressed concern that planting took place past an optimal fall planting window.

- Commission requested an inspection in the spring to make sure plants have made it through the winter.
- S. Nalven and J. MacDonald will meet to document additional open items on the enforcement order and devise an action plan for resolving these.

B. Update on enforcement order for 6 Glenview Terrace

- Residents have submitted a pool drainage plan. It was considered satisfactory by the Commission.
- Second part of the order requested the submission of an RDA for the construction of the deck. Some thought this had already been done but others hadn't. S. Nalven planned to look into it.
- No motion was made, the Commission will wait for resolution on whether RDA was submitted.

C. Update on enforcement order for 2 Brian Way

- The recipient of this enforcement order, Ken Chen, was not able to attend the meeting.
- S. Nalven to follow up with the property owner.

Adjournment

- A.** *M. J. Dwyer made a motion to adjourn at 8:12 PM. The motion was seconded by J. Black and approved unanimously.*